

DuPage Montessori School

Dear Parents,

Morning Arrival

There is a drop-off area for each classroom. We will have a staff member at the door to greet and supervise your child into the school from 8:20 to 8:30 a.m. **Please say goodbye outside of the school door.** Class begins at 8:30 and doors will be locked at 8:45 a.m. Please go to the office (room 219) if arriving later than 8:45. Early arrivals (before 8 a.m.) should go to room 116.

Dismissal

The staff will expect you at your appointed pick-up time and will prepare your child to get ready to go home. Late fees apply for pick up after your scheduled time. **It is important that parents with children who are picked up at 11:30 & 12:30 be on time as the teachers/assistants must attend to lunch and nap time.**

Lunch Program

Sodexo is our school lunch provider. There will be two choices for lunch daily. (Vegetarian meals are available). Lunch forms are available in the office and online. **Lunch orders for every week must be submitted online by the prior Wednesday. Otherwise, you must call the office.**

School Closed - September 6th

School will be closed on Monday, September 6th in observance of Labor Day.

Parent Task Force

All parents are welcome to join our parent task force. The PTF organizes events and fundraisers for the school year. This is good opportunity to meet other families at DMS. Our first PTF meeting is Wednesday, September 8th at 7 :00 p.m. We will meet in Rm #108 on the North side of the building with cookies and punch.

Picture Day

Pictures will be available for online ordering. Shipping fees will apply if you do not order by the school deadline.

Wed. Sept. 22: 3-6 Classes

Thurs. Sept. 23: Toddler/Elementary

Tuition Payments

Tuition is due by the first of the month. Late payments are subject to late fees as described in the Tuition Fees Policy in the parent handbook.

Parent Curriculum Nights

An overview of the Montessori Curriculum will be presented by the teachers from 7:00 to 8:00 p.m. We will provide childcare. Please inform your child's teacher if you will be using childcare his evening.

Tues. Sept. 14: Lower Elementary

Wed. Sept. 15: 3-6 yrs. Classrooms

Thurs. Sept. 16: Upper Elementary

Lower & Upper Elementary

Field Trip - Sept. 15

The elementary classrooms will travel to Navy Pier for boat rides. The first and second grade students' tour is "Waterfront Adventures". The third-sixth grade students' tour is Architectural Exploration Tour". The students will leave at 9:00 a.m. and return by 2:00 p.m. Please pack a disposable sack lunch.

Field Trip Fees

Please remember that we are asking you to pay for your field trips up front or in two installments, due Sept. 7th and Jan. 3. The Elementary fee is \$150. The 3-6 fee is \$100.00.

Mr. Z's Wrapping Paper and Candy Sale Fundraiser

This is one of our most successful fundraising projects of the year. This is an opportunity to stock up on wrapping paper and candies/cakes for the holidays, birthdays and other occasions. The order forms will be sent home to all families by September 15, 2010.

School Spirit Day

School Spirit Day is on September 17th. The staff and children wear their school t-shirt. Shirts may be purchased in the office. The children will learn the school song, "Welcome to the School for Heroes", which was written by Ellen O'Keefe, a former parent. T-shirts should also be worn on field trip outings.

After School Classes

Mon. Spanish Class: 3:00 - 4:00

Mon. Chess Club: 3:00 - 4:00 & 4:00 - 5:00

Tues. Art Class : 3:00 - 4:00

Tues. Piano Class: 2:50 - 3:20 & 3:25 - 3:55

Wed. Craft Class: 3:00 - 4:00

Thurs. Yoga Class: 3:00 - 4:00

Fri. Dance Class: 3:00 - 4:00